

Minutes

Cemetery Trustee Meeting 44 Wednesday Hill Road Lee, New Hampshire 03861

April 28, 2013

Present at the meeting: Marianne Banks, Jackie Neill and Jan Neill

- Call to Order- Meeting called to order by Marianne Banks at 9 a.m.
- Review/Approve minute-Approved.
- Cemetery Trustee Session –Monday May 13, 2013 -8:30 a.m.-11:30 a.m. , Holiday Inn, 172 North Main St. ,Concord, NH 03301. All three Cemetery Trustees will attend.
- Handouts- Heritage Site #7, Old Parish Cemetery, approved.
- Correspondence – Letter read from Patricia Varrell written on 2/2/13. Acknowledged her letter. Phone, Joyce Langlois, request for bench instead of conventional stone. Approved. Marianne will contact her.
- Budget update/Outstanding bills- No discussion.
- Spring Walk about-May 13 and May 14. Following items were discussed for walk. 1. Gorsky – Lee Hill/Old Parish, 2. Orion Tree-Jan will contact. 3. Ricky Stevens – Stumps/Cleaning. 4. Stone repair-Dame Cemetery, Lee Hook. 5. Durgin, 1 broken rail – Van Akin. 6. Help with fence – VanAkin. 7. Mary Blair, Community Cemetery, Split cost. 8. Chesley, fence- VanAkin. 9. Lee Hill-Chains, ?pad lock for closure at night.
- Flags for Cemeteries- 100 flags given to Dale Hardy for Lee Hill to be placed by the Veterans.

Review of Documents – 1. Mission Statement, Tabled. 2. Plantings – Listed in Rules and Regulations. 3. Burial Costs – Updated and to become effective July 1, 2013. Approved. See attachment.

Policy for Cremation – Tabled. Discussion with Randy Stevens.

Any other business – Refer to attached Action Items.

Next meeting- To be announced.

Motion to adjourn the meeting by Jan Neill with second by Jackie Neill.

Time 11.12 a.m.

Submitted by Jackie Neill.

Action Items – April 28, 2013

Jan – Review Mission Statement. Update burial cost sheet and forward to Dawn Hayes for replacement of web doc and E-crier. Contact Gorsky for spring pruning.

Jackie – Call Orion Tree Service for Clean-up, N.E. corner of Old Parish. Type minutes for approval. Call Rick Stevens for stumps. Remove of one tree from Lee Hill.

Marianne – Flags for Dale Hardy. Contact Van Akin regarding Chesley and Durgin cemetery. Contact Mary Blair and work with Randy regarding chains for Lee Hill. Need Veterans list for spring walk about.

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TOWN OF LEE NEW HAMPSHIRE

CEMETERY COSTS

Single gravesite cost ^{3.50} \$250.00 (3 ft 4 in x 10 ft w/perpetual care)

Full Grave Excavation and Backfill

Weekdays \$400.00 -
Saturdays \$425.00 - 450 -
Sundays \$450.00 - 500 -

Cremation Burials

With Service \$100.00 weekdays
\$125.00 after 3:00 pm weekdays
\$125.00 Saturday ~~and~~ Sunday - 150 and
Added cost for cremation vault \$25.00

Please note:

- The Town does not provide green coverings.
- Above charges are for normal conditions. Any variations, such as disinterment, frost, etc. will be priced at time of burial. Please consult directly with Superintendent.
- Checks should be made payable to the Town of Lee.
- Burial Permits need to be received by the Superintendent prior to burial.
- Cremation Certificates are required for cremation burials.

Maximum size of base for upright monuments:

1 Single grave 2 1/2 ft x 2 ft
2-4 Graves 3 1/2 ft x 2 ft
5-6 Grave Lot 4 1/2 ft x 2 ft

Upright stones, including the base, must not exceed 4 ft. above ground.

Flush markers not to exceed 2 feet x 16 inches.

Adopted Dec 1, 2005.
Revised Nov 5, 2010.
Revised Oct 13, 2011.

Revised June 12, 2013